

Florida Atlantic University

Regulation 8.002 Tuition and Fee Assessment, Remittance, and Refunds

(1) Tuition and Fee Assessment.

(a) Registration shall be defined as consisting of these components:

1. Provision of appropriate background information;
2. Provision of course and schedule information; and
3. Fee payment or other university approved arrangements for fee payment (installment payment, deferment, or third party billing).

(b) Tuition and fee liability shall be incurred at the point that the student has completed registration as defined above, including payment or other appropriate arrangements for payment.

the end of the applicable drop/add period as defined in the University Academic Calendar.

(c) Independent and/or external degree programs. All independent and/or external degree programs must be approved by the Provost. Any credit instruction undertaken through such programs shall be charged and funds remitted in the same manner as other credit instruction, except as otherwise provided by regulation or written agreement.

(d) Course Classification. Tuition shall be assessed on the basis of course classification: courses numbered through 4999 shall be assessed at the undergraduate level, courses numbered 5000-8999 shall b

is made in full, or appropriate arrangements for payment have been made. The University will suspend further academic progress if the student has partially paid tuition and the University guarantees full payment from an authorized and existing fund. Suspension of academic progress for purposes of this paragraph prohibits a student from receiving grades, or a diploma, and shall be in full.

(b) The President, University Controller, or other appropriate designee may establish other appropriate arrangements for fee payment under special hardship or emergency conditions upon written request of the student. These limited arrangements will be in writing and will contain an explanation of the circumstances, the date payment is promised, current student information and a signature of the student acknowledging that debt for collection purposes. Students cancelled for non-payment of special arrangements may be required to petition the Academic Petitions Committee to be reinstated for grade purposes.

(c) Installment Payment Plan. Students unable to make full payment of assessed tuition and fees by the fee payment deadline established by the University, may select an established installment payment plan. The University will charge an administrative fee of \$15.00 for all installment payments plans. Payments must be made in accordance to the payment due dates or subject to a late payment fee.

(d) The President, Provost, University Controller or other appropriate designees may choose to temporarily suspend further academic progress in lieu of canceling student registrations. Students who have not made arrangements for payment of their tuition and fees shall be precluded from receiving grades or a diploma. When registration opens for a given term, any outstanding balance will prevent registration or a diploma until all accounts have been paid in full.

(e) The President, University Controller or other appropriate designees may extend the deadline for individual fee payment or waive the late fee when payment is delayed due to University actions.

(f) Deferred payment. The University may approve a deferred payment plan for students who have been awarded and have accepted financial aid where financial aid is delayed due to

(3) Refunds.

(a) Tuition (the full amount, adjusted for waivers, minus non-refundable fees), will be refunded upon request to a student who officially withdraws from the University prior to the end of the drop/add period.

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